



SUMMER INTERNSHIP

2020

PROGRAM

2020 INTERNSHIP PARTNER FORM

CONTACT INFORMATION

Company _____

(List company name as it needs to appear in PMSIP marketing materials)

Contact Name _____

Address _____

City _____ State _____ Zip _____ Company Website _____

Phone _____ Email _____

INTERNSHIP COMMITMENT

Step 1

- Our company will provide _____ (# of internships) eight-week summer internship(s) for _____ (20 to 40) hours weekly per intern at a minimum rate of \$10 per hour from June 8 to July 31.

Company Overview/Description: _____

Location of Internship: _____

Special Skills Required: _____

Department/Area where intern will work (Ex: human resources, marketing, etc.): _____

- Our company will sponsor _____ (# of internships) eight-week summer internship(s) at a local nonprofit(s) for _____ (20 to 40) hours weekly per intern at a minimum of \$13 per hour. This includes a \$3 per hour on-boarding fee.

Please Note: If your business is underwriting an internship at a nonprofit organization you will be contacted upon the submittal of your Partner Form to determine your preference of nonprofit, if any.

Companies will then be provided an invoice, due in full no later than April 1, 2020, covering intern payroll (\$10 per hour) and on-boarding fee (\$3 per hour)

Step 2

- Our company agrees to pay the \$500 per intern program fee.

Example: (# of sponsored internships) X \$500 per intern Program Fee = (Total \$ amount due in Program Fees)

LUNCHEON COMMITMENT

Our company along with our interns would like to attend the Mayor's Celebration Luncheon scheduled for Monday, July 27.

Please reserve the following for us:

Tables \$5,000 sponsor table (seats 10) \$2,500 sponsor table (seats 10) \$1,500 sponsor table (seats 10)

Tickets \$150 Individual Luncheon Tickets \$100 Nonprofit Luncheon Ticket